



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	VISVODAYA GOVT. DEGREE COLLEGE, VENKATAGIRI
Name of the head of the Institution	Sri S. SAIBABA
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08625257063
Mobile no.	9703990210
Registered Email	venkatagiri.jkc@gmail.com
Alternate Email	narasimhulu244@gmail.com
Address	Beside Indian Institute of Hand loom Technology, Tirupati Road,
City/Town	VENKATAGIRI
State/UT	Andhra Pradesh
Pincode	524132

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Semi-urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. U Narasimhulu			
Phone no/Alternate Phone no.		08625257063			
Mobile no.		9394050244			
Registered Email		narasimhulu244@gmail.com			
Alternate Email		venkatagiri.jkc@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.gdcvenkatagiri.ac.in/images/AQAR-2016-17.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://www.gdcvenkatagiri.ac.in/images/AC-2017-18.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.14	2014	05-May-2014	05-May-2019
6. Date of Establishment of IQAC			02-Apr-2010		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	

Certificate Course on HUMAN RIGHTS	25-Oct-2017 42	15
Certificate Course on SOFT SKILLS	25-Oct-2017 42	30
One day DRC Seminar	27-Oct-2017 6	150
Virtual Class Rooms	27-Nov-2017 1	30
Digital Class Rooms	27-Nov-2017 3	90
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	RUSA 1.0	RUSA	2017 365	11839341
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organized blood donation programme in coordination with Sambhodhini Organization on 03/08/2017.

Conducted "First-aid" Programme and "Disaster Management" on Emergency Crisis like CPR, Snake bites, etc., from 21-09-2017 to 23-09-2017 under the supervision of Commissioner of Youth Services, Govt. of A.P.

The Department of Physics organized District Resource Committee (DRC) Seminar on the topic "Recent Trends in Laser Technology" on 27/10/2017.

Certificate Courses on HUMAN RIGHTS and SOFT SKILLS have been introduced by the Department of Political Science and Department of English respectively.

The feed back on the performance of Teaching Faculty has been obtained from the Students, Parents and Alumni

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Celebration of Yoga Day	International Yoga Day was celebrated on 21-06-2017 with participation of Teaching Staff, Students and the Principal.
Vanam-Manam Programme	Conducted Vanam-Manam programme on 01-07-2017 by the Teaching Staff and Students.
Requirement of Text books and reference books.	Departments submitted requirement of text books and reference books for purchase under the State Budget and SC&ST Book Bank to the Principal.
Conduct awareness programmes like blood donation.	Organized awareness programme on blood donation in co-ordination with Sambhodhini Organization on their first Anniversary on 03-08-2017.
Conduct awareness programmes like first aid and Disaster Management	Organized First Aid and Disaster Management Programme from 21-09-2017 to 23-09-2017 under the supervision of Commissioner of Youth Services, Govt. of A.P.
Discuss Workshops / Conference / Seminars to be organized by individual departments during the year 2017-18.	The Department of Physics organized District Resource Committee (DRC) Seminar, "Recent Trends in Laser Technology" on 27-10-2017.
Discuss the new courses to be introduced under Add-on Courses / Certificate Programmes.	A Certificate Course in Human Rights was conducted by Dept of Political Science and a Certificate Course on Soft Skills was conducted by the Dept. of English.
Discuss the Procurement of Equipment and apparatus required by Science Laboratories in view of newly introduced Subjects under CBCS.	Collected the proposals from various Science Departments for the required equipment and apparatus in view of newly introduced Subjects under CBCS.
Review the university results of II & IV Semesters and final Year Students.	The result of Semesters II, IV and VI in the examinations conducted in April

2017 were reviewed and it was resolved to conduct Remedial Coaching Classes to improve the Pass-Percentage.

Collect feedback from the Students, Parents, Alumni and Employees.

Collected feedback from Students, Parents, Alumni and Employees in the prescribed formats by 20th February 2018. IQAC Committee will analyse the collected feedback and consolidate report to be submitted by 28th February 2018 to the Principal along with the suggestions and action to be taken.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC Committe	01-Feb-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

02-Feb-2018

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Visvodaya Government Degree College is affiliated to the Vikrama Simhapuri University. The design of the curriculum and its periodical revision is governed by the University in association with Andhra Pradesh State Council of Higher Education (APSCHE) and followed by the affiliated Colleges. At present the institution follows semester system under a Choice Based Credit System (CBCS). Each department of the College prepares an Annual Curricular Plan for the year at the beginning of every Academic year in consonance with the University calendar. The Annual curricular Plan is a comprehensive academic plan pertaining to the coverage of syllabus and the other significant activities that are planned to be conducted for the year. The curricular plan consists of the teaching plans for both the semesters along with the co-curricular aspects. The syllabus of each paper is circulated among the

students. The faculty discusses the syllabus of each semester at the beginning of the semester. The teaching faculty maintains teaching dairy, curricular plan, teaching notes & activity register to record day-today teaching activities. These activities are recorded in the formats prescribed by CCE. Academic records maintained by the individual faculty members are reviewed by concerned Heads of the departments and the Principal periodically. The Teaching faculty conducts Certificate Courses in certain areas of interest, keeping in mind the goal of employability. The institution has conducted Certificate courses on Human Rights and Communication skills. The college has an Examination Committee that prepares the schedule of the internal examinations for each semester in accordance with the University schedule. Record of internal and University Examination marks are maintained by individual departments. The college has good infrastructural facilities like virtual classroom, digital classrooms which are being used for teaching. The Teaching Faculty is encouraged to use Information and Communication Technology (ICT) in addition to the regular Teaching Aids like green board and chalk. The faculty is encouraged to follow student-centric methods of teaching. The departments organize field trips, educational tours, workshops and seminars, invited lectures, group discussions, quiz competitions for students. These activities aim at overall development of the student. The details of programmes conducted by the departments are documented and kept with them for verification by the Principal and IQAC. Remedial coaching and special classes are conducted for slow learners for improvement of their performance. The Teaching faculty also guides the students interested in Post-Graduation studies. The College has a library and reading room. The individual departments collect books from the library and issue them to the students. Record of the same is maintained. The institution follows an effective feedback system. Feedback of students, parents of students and alumni is collected on syllabus and analysed for identifying the problems if any. The recommendations and opinions are recorded and as necessity arises they will be communicated to the University. The institution runs Jawahar Knowledge Centre (JKC) and a course by Tata Institute of Social Sciences (TISS) as per the guidelines of CCE which are aimed at improving the employability skills of students. JKC also invites industries for conducting interviews for placements. The Institution strives for overall development of the student growth and of the Teaching Faculty.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Human Rights	-	25/10/2017	42	Employabilit y in NGOs	Awareness on different kinds of Human Rights like child rights, womens rights, refugee rights, etc.
Certificate Course on SOFT SKILLS	-	25/10/2017	30	In all Public and Private Orga nisations	Soft Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Modern Physics	19/06/2017
BSc	Renewable Energy	04/12/2017
BCom	Fundamentals of Accounting	19/06/2017
BCom	Business Organization	19/06/2017
BCom	Fundamentals of Accounting-II	04/12/2017
BCom	Business Environment	04/12/2017
BCom	Corporate Accounting	19/06/2017
BCom	Business Statistics	19/06/2017
BCom	Accounting for Service Organization	04/12/2017
BCom	Business Law	04/12/2017
BCom	Business Leadership	19/06/2017
BCom	Cost Accounting	19/06/2017
BCom	GST Fundamentals	19/06/2017
BCom	Advanced Accounting	19/06/2017
BCom	Event Management	04/12/2017
BCom	Advanced Cost Accounting	04/12/2017
BCom	Auditing	04/12/2017
BCom	Management Accounting	04/12/2017
BSc	Biology of Nonchordates	19/06/2017
BSc	Biology of chordates	04/12/2017
BSc	Cell biology, Genetics & Evaluation	19/06/2017
BSc	Embryology, Physiology and Ecology	04/12/2017
BSc	Animal BioTechnology,	19/06/2017
BSc	Animal Husbandry	19/06/2017
BSc	Immunology	04/12/2017
BSc	Principles of Aqua Culture	04/12/2017
BSc	Aquaculture Management	04/12/2017
BSc	Post harvest Technology	04/12/2017
BSc	Microbial Diversity,	19/06/2017

	Algae and Fungi	
BSc	Diversity of Archaeogoniatates and Anatomy	04/12/2017
BSc	Plant Taxonomy and Embriology	19/06/2017
BSc	Plant Physiology and Metabolism	04/12/2017
BSc	Cell Biology, Genetics and Plant Breeding	19/06/2017
BSc	Plant Ecology and Phytogeography	19/06/2017
BSc	Nursery, Gardening and Floriculture	04/12/2017
BSc	Plant Diversity and Human Welfare	04/12/2017
BSc	Ethnobotany and Medicinal Botany	04/12/2017
BSc	Pharmacognosy and Phytochemistry	04/12/2017
BA	Micro Economics - Consumer Behaviour	19/06/2017
BA	Micro Economics - Production and Price Theory	04/12/2017
BA	Macro Economics - National Income, Employment and Money	19/06/2017
BA	Macro Economics - Banking and International Trade	04/12/2017
BA	Economic Development and Indian Economy	19/06/2017
BA	Indian and Andhra Pradesh Economy	19/06/2017
BA	Public Finance	04/12/2017
BA	Ancient Indian History & Culture (from earliest times to 600 A.D)	19/06/2017
BA	Early Medieval Indian History & Culture (600 A.D to 1526 A. D.)	04/12/2017
BA	Late Medieval & Colonial History of India (1526 to 1857 A. D.)	19/06/2017
BA	Social Reform Movement & Freedom Struggle (1820s to 1947 A.D.)	04/12/2017
BA	Age of Rationalism And Humanism The World	19/06/2017

	Between 15th& 18th Centuries	
BA	History & Culture of Andhra Desa (from 12th to 19th Century A.D.)	19/06/2017
BA	History of Modern Europe (from 19th Century to 1945 A. D.)	04/12/2017
BSc	Differential Equations & Differential Equations Problem Solving Sessions	19/06/2017
BSc	Solid Geometry & Solid Geometry Problem Solving Sessions	04/12/2017
BSc	Abstract Algebra & Abstract Algebra Problem Solving Sessions	19/06/2017
BSc	Real Analysis & Real Analysis Problem Solving Sessions	04/12/2017
BSc	Ring Theory & Matrices	19/06/2017
BSc	Linear Algebra	19/06/2017
BSc	Fundamentals of Computers & Photoshop	19/06/2017
BSc	Programming in C	04/12/2017
BSc	Oops Using Java	19/06/2017
BSc	Data Structures using Java	04/12/2017
BSc	DBMS	19/06/2017
BSc	Software Engineering	19/06/2017
BSc	Web Programming	04/12/2017
BCom	Fundamentals of Computers & Photoshop	19/06/2017
BCom	Programming in C	04/12/2017
BCom	Office automation Tools	19/06/2017
BCom	Oops with C++	04/12/2017
BCom	Web Technologies	19/06/2017
BCom	Programming using Java	19/06/2017
BCom	DBMS	04/12/2017
BCom	E-Commerce	04/12/2017
BA	Basic Concepts of Political Science	19/06/2017
BA	Political Institutions (Concepts, Theories and Institutions)	04/12/2017
BA	Indian Constitution	19/06/2017

BA	Indian Political Process	04/12/2017
BA	Indian Political Thought	19/06/2017
BA	Western Political Thought	19/06/2017
BA	Principles of Public Administration	04/12/2017
BA	International Relations	04/12/2017
BA	Indian Foreign Policy	04/12/2017
BA	Contemporary Global Issues	04/12/2017
BSc	Mechanics & Properties of Matter	19/06/2017
BSc	Waves & Oscillations	04/12/2017
BSc	Wave Optics	19/06/2017
BSc	Thermodynamics & Radiation Matter	04/12/2017
BSc	Electricity, Magnetism & Electronics	19/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	15	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Zoology-Vermi Compost Preparation	20
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The College runs courses of B.A., B. Com (General CA), B.Sc (BZC), B.Sc (MPC MPCs). All the departments follow the syllabus approved by Vikrama Simhapuri University, Kakatur, SPSR Nellore, Andhra Pradesh. Student Feedback on the syllabus was collected from students of all the departments on all course papers through questionnaires. The questionnaires were close ended and they were analysed by each department. An overall analysis of the feedback shows that the syllabus is appropriate and most of the course papers enhance skills for employability opportunities in different sectors. The syllabus was revised by the University in 2015-16 and all the lecturers provided relevant material to the students. The new syllabus demand more work from the students. The overall rating of the syllabus given by students on different subjects is good.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	MPCS	40	10	7
BSc	MPC	40	12	7
BSc	BZC	40	43	36
BCom	general	40	4	0
BCom	CA	50	35	29
BA	HEP	50	39	31

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	311	0	16	0	16

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
16	12	100	7	4	70

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentor system has been introduced to establish a better and effective student-teacher relationship and guide the students in Academic matters. • All teachers work as Mentors to the students allotted to them. Students will have to go and meet their Mentor atleast once in a month for guidance. The students must feel free to confide in their Mentors, their Academic problems. • The students will have to meet the Mentors when they are

called for. • The students should take the prior permission of the Mentor before they absent themselves from classes. They have to submit a leave note for the absence for a period / day / days to the Mentor. The condonation of shortage of attendance will be recommended on the basis of leave records and recommendation of Mentor. • The Mentor will note the performance of the students in tests and examinations and also the behaviour of their wards. Responsibilities: The mentor will perform the following functions. The list of course cannot be exclusive. A mentor can always do more for the benefit of the students. • Meet the group of students at least twice a month. • Continuously monitor, counsel, guide and motivate the students in all academic matters. • Advise students regarding choice of electives, project, summer training etc. • Contact parents/guardians if situation demands e.g. academic irregularities, negative behavioural changes and interpersonal relations, detrimental activities etc. • Advise students in their career development/professional guidance. • Keep contact with the students even after their graduation. • Intimate HOD and suggest if any administrative action is called for. • Maintain a detail progressive record of the student . • Maintain a brief but clear record of all discussions with students. Academic committee: Institute's academic committee will discuss mentoring related issues at least twice in a semester during its meetings and revise/upgrade the system if necessary. The Institute is emphasising towards enhancement of enhancing the institutional ambience to better serve the needs of an ever-changing and dynamic learning community. Effective mentoring begins with the faculty and depends on the healthy relationship between faculty and students. Department assign faculties (acts as faculty advisors) for providing guidance for each year during admission till the graduation for same batch. The faculty advisors perform the following functions: • To maintain personal details of the students including their address, contact numbers, overall academic performance and progress. It will help the FA in monitoring the academic growth of the students. It will also help the College in tracer studies of the alumni. • To advise the students regarding choice of electives, projects, summer training, etc. • To counsel and motivate the students in all academic matters-direct or indirect. • To guide the students in taking up extra academic and professional activities for value addition as a member of the society. • To contact the parents / guardians of the students in case of their academic irregularities, behavioral changes, etc, through the Head of the Department or College. •

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
311	16	1:19

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	16	10	2	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	1	1st semester	08/11/2017	06/01/2018
BA	1	2nd semester	19/04/2018	21/06/2018
BCom	2	1st semester	08/11/2017	06/01/2018

BCom	2	2nd semester	19/04/2018	21/06/2018
BSc	3	1st semester	08/11/2017	06/01/2018
BSc	3	2nd semester	19/04/2018	21/06/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institution level. The Institution follows the methods and approaches of the Affiliated University, Vikrama Simhapuri University. In the last five years there has been a change in the Evaluation methods. During the years 2013 and 2014 the evaluation process had been done annually. The evaluation is purely based on Internal and External Examinations of theory and practicals. The grading system is also in Percentages and divisions like Distinction, First, Second and Third Classes. Since 2015 the evaluation system has changed to Choice based Credit System i.e., the evaluation method is split into the Internal and External. The 100 marks assessment is divided into 25 Marks for Internal Assessment and 75 Marks for External Exam. Internal Assessment is being done at the Institutional level for the 25 Marks. After the introduction of CBCS system, the institution has been bringing reforms in continuous internal assessment and due weightage is given to internal assessment as per the guidelines of the affiliated University, Vikrama Simhapuri University, Nellore. At the beginning of the academic year, affiliated university circulates academic calendars to all the affiliating colleges which contain information about evaluation methods to be followed for the entire academic year. Students are made aware of the evaluation process and the aspects for their all-round development by assessing continuously throughout the Semesters for both UG and PG courses. Furthermore, every teacher frames his/her own internal evaluation process by giving assignments, conducting seminars, quizzes etc.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters. At the beginning of the academic year, affiliated university circulates academic calendars to all the affiliating colleges which contain information about evaluation methods to be followed for the entire academic year. The Institution adheres to the academic calendar for the conduct of Continuous Internal Evaluation through framing a time-table for Internals and pre-finals. The Principal, Academic Coordinator and the Staff Council meet and take a decision for conducting Internal Examinations in stipulated time slots. The Examination schedule is informed well in advance to the students and the timetable and room allotment is displayed on the college notice board. Besides, to assess the students skills, group discussions, debates, essay writing, elocution, JAM activities relating to curriculum are conducted. Further, for students who absent themselves for internal exams with valid reasons, a requisition letter from the student will be taken and sent to the lecturer-in-charge of the Department, who in turn submit it to the Principal. After getting prior permission, the lecturers concerned conduct retest to the absentees. After consolidation of all Internal Assessment components at the end of the semester, best internal assessment marks are sent to the office of the Controller of examinations of the affiliated University through Online. All the departments maintain the Internal Marks registers individually. Consolidated Marks Statements of internal assessment are forwarded to the office of the Controller of Examinations of the affiliated university.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gdcvenkatagiri.ac.in/Outcomes.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1	BA	HEP	22	16	73
2	BCom	CA	38	9	24
3	BSc	MPC	7	5	70
3	BSc	MPCS	11	8	72.00
3	BSc	BZC	17	12	70.00

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.gdcvenkatagiri.ac.in/images/sss.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	0	0	0	0
Major Projects	0	0	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	physics	1	0.97
National	Nil	0	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Effect of concentration on spectral properties of lanthanide ions doped fluorophosphate Glasses,	Dr R Vijaya	Materials Today: Proceedings	2018	1	Visvodaya Govt. Degree College	4

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2018	0	0	Nil
Nil	Nil	Nil	2017	0	0	Nil

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	7	0	4
Presented papers	0	1	0	0
Resource persons	0	0	0	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Campaign against Substance abuse	NCC Unit AP 29-B	10	50
NSS Prgram	Community	15	50
Blood camp	Sambodhini NGO	10	40
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NCC Unit AP 29-B	Community	Janmabhoomi-mavuru	15	250
Kishori Vikasam	ICDS Project	Kishori Vikasam	5	50
Aids Awareness	Health Dept Venkatagiri	Rally	15	100
NSS Program	Community	camp	5	50
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
MoU	21/11/2017	MoU	20
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
46	43.19

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Newly Added
Laboratories	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	27000	5000000	1500	60000	28500	5060000
Reference Books	2500	525000	0	0	2500	525000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	28/12/2017
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	60	40	10	2	2	1	10	100	0
Added	20	0	10	1	0	0	0	0	0
Total	80	40	20	3	2	1	10	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.2	0.2	0.2	0.2

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution adheres the state government established systems and procedures for maintaining and utilizing the physical, academic and support facilities.

The maintenance of science laboratories is carried out by the respective departments under supervision of the in charge of the department with the sub staff (Record assistant / Lab attendant). Before the commencement of the academic year, an internal lab audit is conducted to verify the articles as per the entries in the stock registers and their working condition by the respective departments. Minor repairs of the articles are carried out at the department level itself, utilizing the contingency amount sanctioned for that academic year. If repairs are major they are brought to the notice of the principal for the necessary action. At the end of the each academic year annual verification committee is constituted for the verification of the articles with the stock registers and incharges are instructed to update the stock register.

The Librarian along with his sub staff maintains the library with existing procedures and rules. Stock registers, Accession registers, issue registers are being maintained and updated from time to time. The maintenance sports complex is taken care of by the Physical director college. One outsourcing personnel is engaged to assist in the maintenance of the complex. Annual maintenance

contract (AMC) from the qualified service providers is arranged by the institution for maintenance of ICT infrastructure. Maintenance of the digital classrooms and virtual class room is taken care of by the Govt. of Andhra Pradesh. Repair, renovation and maintenance of the physical infrastructure like Building, classrooms, wash rooms, furniture, water supply, electric power supply is carried out with available financial resources by hiring technicians from outsourcing in addition to existing contingent staff meant for maintenance purpose. The college garden is maintained by the gardener appointed through outsourcing by the institute under the supervision of department of Botany.

<http://www.gdcvenkatagiri.ac.in/images/infrastructure.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Social Welfare Scholarship	194	1427950
Financial Support from Other Sources			
a) National	Nil	0	0
b) International	Nil	0	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling and mentoring	24/06/2017	200	Class Teachers
Language Lab	15/07/2017	75	JKC
Soft Skills Development	15/07/2017	75	JKC
Remedial Coaching	16/08/2017	50	Faculty of Institute
Yoga	21/06/2017	200	Yoga Mentor

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	JKC Certification	100	200	50	15

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual

harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	10	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
TVS	50	15	3	10	5
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	1	B.Com(CA)	Commerce	VSU Nellore	Msc(Computers)
2017	2	B.Com(CA)	Commerce	SVU, Tirupathy	MBA
2017	1	B.Sc(BZC)	B.Sc(BZC)	SVU, Tirupathy	M.Sc(Aquaculture)
2017	2	B.Sc(MPCS)	B.Sc(MPCS)	VSU Nellore	M.Sc(Phy)
2017	2	B.A(HEP)	Dept.of Telugu	SVU, Tirupathy	M.A(Tel)
2017	1	B.Sc(BZC)	B.Sc(BZC)	DRW Gudur	M.Sc(Nutrition)
2017	2	B.Sc(MPC)	B.Sc(MPC)	VSU Nellore	B.Ed
2017	2	B.Sc(BZC)	B.Sc(BZC)	SVU, Tirupathy	M.Sc(Zoology)
2017	2	B.Sc(BZC)	B.Sc(BZC)	SVU, Tirupathy	M.Sc(Chemistry)
2017	2	B.Sc(BZC)	B.Sc(BZC)	SVU, Tirupathy	M.Sc(Botany)
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
----------	-------	------------------------

Annual Staff Sports for NonTeaching Staff	College Level	20
Annual Staff Sports for Teaching Staff	College Level	40
Annual Sports day	College Level	200
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Nil	National	0	0	Nil	Nil
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students aid the college administration through active participation of students. they are represented in class committees to oversee the organization of classroom seminars, quiz and cultural events besides classwork. they are also members of scholarship disbursement committee. the anti ragging and swach bharat are spearheaded by the student bodies. the menu for cultural and sports day is decided by these committees. they also take lead on the issues of competitive exams.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

This institute has an impressive group of alumni spread across the globe. they always stay in touch with the authorities to enhance the facilities of their alمامater. The association is in constant touch with their mentors and actively participate in improving the value of the institution. many of the members are contributing in various ways to uplift the institute.

5.4.2 – No. of enrolled Alumni:

102

5.4.3 – Alumni contribution during the year (in Rupees) :

10000

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vision: ? To make higher education accessible to students who belong to weaker and marginalized ? To impart employment oriented, qualitative education to the students. ? To transform the students in to efficient talented and self-

sufficient individuals. ? Our institution implements some of the best Practices like Endowment Prizes, plantation, Swatch-Bharath in the best interest of student community. ? To provide value based education. ? To propagate good citizenship qualities with intellectual excellence and integrity. Mission: ? To strengthen the college with all infrastructure facilities and make them available to the students. ? To facilitate the students to gain knowledge through effective teaching and learning methodologies. ? To provide all round personality development among students. ? To propagate good citizenship qualities with intellectual excellence and integrity. ? To encourage the students to participate in social and cultural activities. ? To provide placements and best opportunities to students. ? To promote institution - Industry relation through training. Highly qualified faculty and good physical infrastructure imparts quality education to the students. Besides providing quality education, the students are trained through Jawahar Knowledge centre (JKC), Tata Institute of Social Sciences (TISS), Andhra Pradesh State Skill Development Corporation (APSSDC) and job oriented certificate courses to equip the students with global skills so as to make them to meet the competitive globalized job market. Institution through its prescribed curriculum and supporting services like NSS, NCC, RRC, YRC and DRC imbibe human values among the students. The head of the institution briefs the faculty about vision and mission of the institution which is also published in the prospectus. In turn, the faculty intimates the same to the students in their introductory lectures. In the process executing mission in tune with vision the principal performs the following functions such as planning of the activities, deploying all resources for execution, monitoring the execution process.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Institute is having industrial visits and field trips for various departments.
Examination and Evaluation	Examination applications of the students are processed, hall tickets are issued and results are published online by the affiliated university through its web site.
Admission of Students	Online student admission process was introduced in UG by CCE from academic year 2017-18. Students apply online for scholarships and the scholarship amount sanctioned to the students are directly credited into their accounts. Feedback on both curriculum and faculty is collected online. The college attendance for teaching, nonteaching staff and students is marked through Biometric system. Class room attendance for students is marked online through Integrated Attendance Management System (IAMS) App.
Research and Development	Institute having research committee

which monitors the research activities.

Library, ICT and Physical
Infrastructure / Instrumentation

Apart from this, any quality assured initiatives conducted by any department/committee/cell of the institution is monitored, mentored and implemented through participative management and internal coordination by IQAC. All these strategies and processes help in taking the institution has an inbuilt mechanism for making the learning process more students centric. The institution makes available the following support structures, systems and processes that are essential for making learning process more students centric. They include well established library with INFLIBNET facility, ICT class rooms (03)digital class rooms and (01) virtual class room for interactive learning, MANA TV educational satellite channel programs, educational programs arranged by the District Resource Centre (DRC), invited lectures, field trips, demonstration, interaction methods, debates, group discussions, subject quizzes and class room seminars. The traditional lecture method blended with student interaction best suites to explain, interpret the concepts of the topic for better understanding and to imbibe the subject into the minds of the students. At the end of the lecture, the topic taught is open for discussion and offers opportunity for interaction. After the completion of the 'Unit' the students are given specific assignments to enrich their learning institution to next level.

Teaching and Learning

The institution has established Internal Quality Assurance Cell (IQAC) in 02.04.2010. Initially, a committee was constituted with coordinator and (05) members. With regards to quality assurance, the institution is committed to provide consistently quality higher education and student support services through appropriate teaching learning strategies, evaluation and students centered activities. The IQAC strives to institutionalize and sustain quality in all activities of the institution, including teaching, learning, research and extension. The students are the main stakeholders of an educational system. The feedback from alumni and

students play a vital role in this endeavor. At the beginning of each academic year, IQAC frames institutional calendar duly incorporating the institutional plan with curricular, curricular and extracurricular activities. It is communicated among all the staff and students. Accordingly, the in charges of the departments in coordination with their faculty prepare departmental action plan, annual curricular plans and implement scrupulously. The implementation is reviewed through monthly staff council meetings, departmental meetings, circulars and even through informal interactions by IQAC. Any difficulty/lapses are addressed immediately. Apart from this, any quality assured initiatives conducted by any department/committee/cell of the institution is monitored, mentored and implemented through participative management and internal coordination by IQAC. All these strategies and processes help in taking the institution has an inbuilt mechanism for making the learning process more students centric. The institution makes available the following support structures, systems and processes that are essential for making learning process more students centric. They include well established library with INFLIBNET facility, ICT class rooms (03)digital class rooms and (01) virtual class room for interactive learning, MANA TV educational satellite channel programs, educational programs arranged by the District Resource Centre (DRC), invited lectures, field trips, demonstration, interaction methods, debates, group discussions, subject quizzes and class room seminars. The traditional lecture method blended with student interaction best suites to explain, interpret the concepts of the topic for better understanding and to imbibe the subject into the minds of the students. At the end of the lecture, the topic taught is open for discussion and offers opportunity for interaction. After the completion of the 'Unit' the students are given specific assignments to enrich their learning institution to next level.

Curriculum Development

The prime objective of any educational Institution is to impart quality education to the students. Design and implementation of an effective curriculum plays a vital role in achieving this objective. The affiliating universities usually design the curriculum and its affiliated colleges implement it. Ours being an affiliated college, implement the curriculum designed by Vikrama Simhapuri University, Nellore. However, some of our lecturers nominated by the affiliating university as members of Board of Studies (BOS) based on seniority give suggestions regarding changes in curriculum in their respective subjects during the annual BOS meetings. These suggestions are based on the formal feedback on curriculum collected from the students, parents, and other stakeholders. The institution has well-structured mechanism for the effective implementation of curriculum. The mechanism include, subject and paper wise preparation of annual curricular plans (ACP's) for each semester, preparation of teaching plans, maintenance of teaching diary and monthly departmental review meetings. The methodology of implementation of curriculum comprise lecture method supplemented by Information Technology Information (ICT) methods, like PowerPoint presentations, you tube lessons, charts, audio visual aids, virtual classrooms, MANA TV live telecast programmes etc. Besides, co-curricular activities like Quiz, Debates, rob plays, group discussions, class room seminars, student projects, educations tours are organized for better understanding of the curriculum. For aesthetic and creative learning experience, Student project, Field Trips and Educational tours are organized. To hone soft skills and improve analytical skills, computer skills the various departments in the college start add-on courses for which curriculums self-designed by the respective department.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The institution has started using e-

	governance in Planning and Development activities recently. Various academic and developmental strategies are operated by CCE regularly through video conferences, tele conferences, emails etc.
Administration	Major part of the administration of the institution is executed through e-governance. Administration information is exchanged with CCE, RJDCCE, Nodal College and various colleges through emails, WhatsApp messaging system. Information like particulars of staff, college and reports on academic and administrative activities, number statement, numerical data to the CCE is submitted through email.
Finance and Accounts	All financial transactions of the college are done through Comprehensive Financial Management System (CFMS) initiated by state government of Andhra Pradesh. All purchases at institution level are processed through least quotation system and payments are made online. Salaries to the staff are credited into their accounts through CFMS.
Student Admission and Support	Online student admission process was introduced in UG by CCE from academic year 2017-18. Students apply online for scholarships and the scholarship amount sanctioned to the students are directly credited into their accounts. Feedback on both curriculum and faculty is collected online. The college attendance for teaching, nonteaching staff and students is marked through Biometric system. Class room attendance for students is marked online through Integrated Attendance Management System (IAMS) App.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Dr U Narasimhulu	Nil	Nil	0
2017	Dr U Narasimhulu	Nil	Nil	0
2017	Dr U Narasimhulu	Nil	Nil	0

2017	Dr R Vijaya	Nil	Nil	0
2017	Dr U Narasimhulu	Nil	Nil	0
2018	Dr.R.Vijaya	Nil	Nil	0
2018	B Curie	Nil	Nil	0
2018	B Curie	Nil	Nil	0
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	E- Office	E- Office	10/10/2017	10/10/2017	1	1
2017	E-Procurement at ETC	Nil	03/08/2017	04/08/2017	1	0
2017	, Training on JKC/TISS	Nil	01/11/2017	01/11/2017	1	0
2017	Training on Bio-Metric IAMS	Nil	30/01/2018	30/01/2018	1	0
2018	Virtual Classrooms Training	Nil	16/03/2018	16/03/2018	4	0
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Human Rights	1	09/08/2017	28/09/2017	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
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General Provident Fund (GPF), Contributory Pension Scheme (CPS), Andhra Pradesh Group Life Insurance (APGLI), Employees Health Scheme (EHS), Faculty Development Program (FDP)	General Provident Fund (GPF), Contributory Pension Scheme (CPS), Andhra Pradesh Group Life Insurance (APGLI), Employees Health Scheme (EHS)	Nil
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Principal is vested with financial powers. He/she is the chief custodian of all resources of the college including finances and works out plans for utilization of college funds in consultation with the Staff Council and CPDC. The institutional accounts are audited by two mechanisms internal and external.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Alumni	10000	furniture
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Commissionerate of Collegiate Education, Andhra Pradesh, Vijayawada	Yes	IQAC
Administrative	Yes	Commissionerate of Collegiate Education, Andhra Pradesh, Vijayawada	Yes	Departmental Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Encouraging the students to participate in Job training programmes/Employment drives colleges conducted the college 2. Supporting the students to participating in educational tours/field visits/activities 3. Extending their support in college developmental activities.

6.5.3 – Development programmes for support staff (at least three)

The institution is operating both statutory and non-statuary welfare measures/schemes for both teaching and non-teaching staff as mentioned below. General Provident Fund, Group Insurance Scheme, Andhra Pradesh Group Life Insurance (APGLI), Contributory Pension Scheme(CPS) Medical reimbursement facility, Employees Health Scheme(EHS) Festival advance, Vehicle loan,

Educational loan, Housing loan, GPF loan. ? Medical leave, Study leave, Maternity and Paternity leave

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Digital classrooms (03 No.s) and Virtual classroom (01 No.) were established. 2. ICT enabled teaching is Practised. 3. Online feedback mechanism on curriculum and teachers is initiated. 4. Infrastructural facilities such as, R.O. systems for drinking water, new building for library, solar power panels and approach concrete roads etc established. 5. Career guidance Cell, Grievance Redressal Cell, Cultural club, Eco Club are strengthened. 6. A unit of Andhra Pradesh State Skill Development Centre (APSSDC) is established. 7. Green Practices are initiated. 8. Initiation rain water harvesting and water waste management are initiated.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Certificate Course on HUMAN RIGHTS	25/10/2017	25/10/2017	24/03/2018	15
2017	Certificate Course on SOFT SKILLS	25/10/2017	25/10/2017	24/03/2018	30
2017	One day DRC Seminar	27/10/2017	27/10/2017	27/10/2017	150
2017	Virtual Class Rooms	27/11/2017	27/11/2017	15/03/2018	30
2017	Digital Class Rooms	27/11/2017	27/11/2017	15/03/2018	90

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
installation of sanitary napkin vending machines. Awareness on health care and hygiene to be	04/07/2017	04/07/2017	150	0

maintained during menstrual cycle				
Awareness on self defence techniques and anti ragging law and eve teasing.	07/10/2017	07/10/2018	150	100

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar System was installed with the RUSA funds

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	3	2	02/06/2017	10	Janmabhoomi Nava Nirmana Deeksha	Education, health, sanitation	150
2018	4	2	01/01/2018	11	Janmabhoomi maavuru	health	70
2018	1	3	02/01/2018	10	Swatccha sarvekshan	hygiene	50
2018	2	3	02/01/2018	10	ODF	health	50

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
CODE OF CONDUCT FOR PERSONNEL WORKSING IN COLLEGES	28/06/2017	The employees working in the department of Collegiate Education are governed by AP Civil Service (Conduct) rules of 1964 issued in G.O. Ms. No. 468 GA (ser.C) dept. dated 17041964. witch includes the code of conduct for Principal,

Teaching Staff,
Administrative Officers
In Govt. Degree Colleges,
Duties and
Responsibilities of
Superintendents, Duties
And Responsibilities Of
Senior/ Junior
Assistants, Rules of
Conduct And Discipline
For Students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Fundamental Course	15/06/2017	20/10/2017	100
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Solid waste management Awareness Programs organised to make the college plastic free campus
Liquid waste management The waste water is diverted to water the plants

Liquid waste management The waste water is diverted to water the plants

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Open Defecation Free(ODF) Awareness Program ODF Program is organised in adopted village Vallivedu ,under this program ODF Survey was conducted and awareness program,rally was organised. 2. Blood Donation Camp Blood Donation Camp was conducted with the collaboration of SVIMS ,Tirupati and Sambhodini Educational Development Service Society(NGO), Venkatagiri

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.gdcvenkatagiri.ac.in/images/Bestpractices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the institute is to dispel darkness through dissemination of knowledge. This is relentlessly done for the last 51 years. The setting of the institute is far from the urban centres and it helps to address the needs of the weaker sections of the society. The major chunks of the beneficiaries include SC, ST and BC. It also enlightens many girl students consistently. It prepares the downtrodden for the uphill tasks of the competitive society through skill development and job training centres.

Provide the weblink of the institution

<http://www.gdcvenkatagiri.ac.in/images/Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

The institute wishes to start NCC for the next academic year. It also visions to bring in three smart class rooms equipped with digital paraphernalia. A virtual class room bringing in quality teachers to the students of the class is going to come up. LMS is going to be widely used by the students enriching their classroom

experience. Enthusiastic endeavours are to be placed to enhance the number of job drives roping in the best companies possible. A committed approach will be ensured to raise the strength of the students. Outstation students are to be helped to find decent accomodation in the the welfare hostels of the government. An ambitious programme of training the students for the competitive exams is to be implemented under the umbrella of JKC